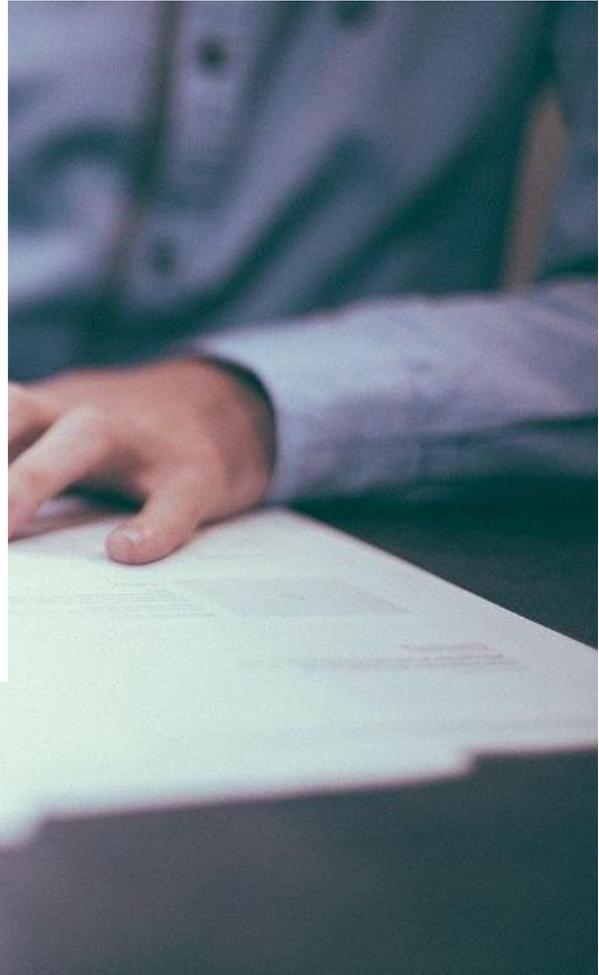


Help Center

Enterprise Service Management

Pinning the Bot in Teams for Everyone in your Org

Find More- rezolve.ai/help-center



Access level needed

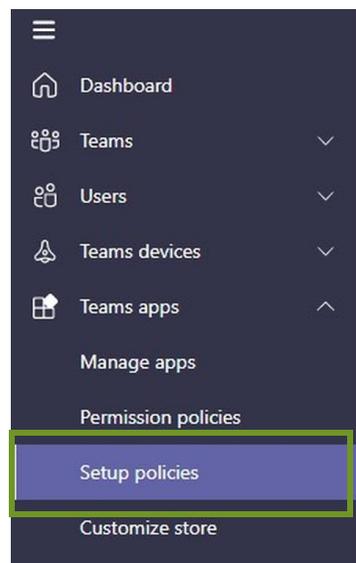
- ✓ Teams Admin

Prerequisite

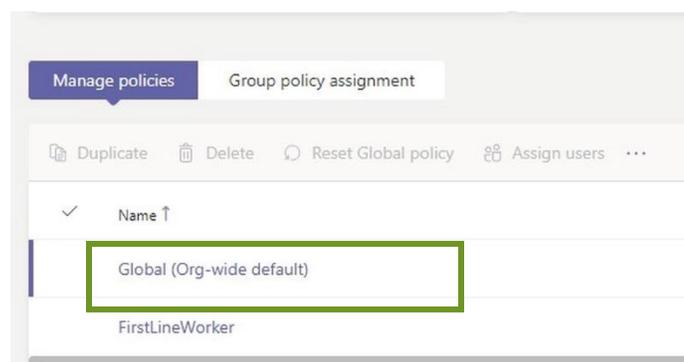
- ✓ Your Rezolve bot has been added to the organization via Teams Admin Console

Instructions

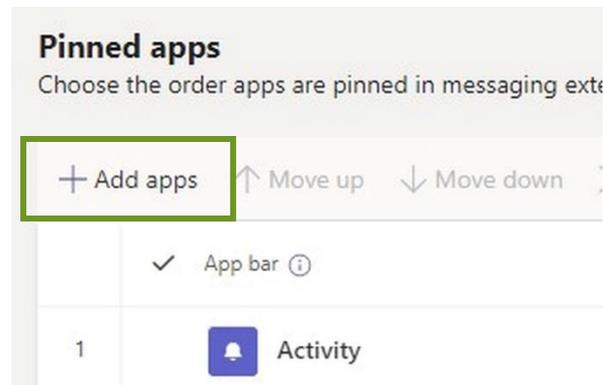
1. Go to [Microsoft Teams Admin Center](#)
2. In the left pane, go to **Teams apps** and then select **Setup Policies**



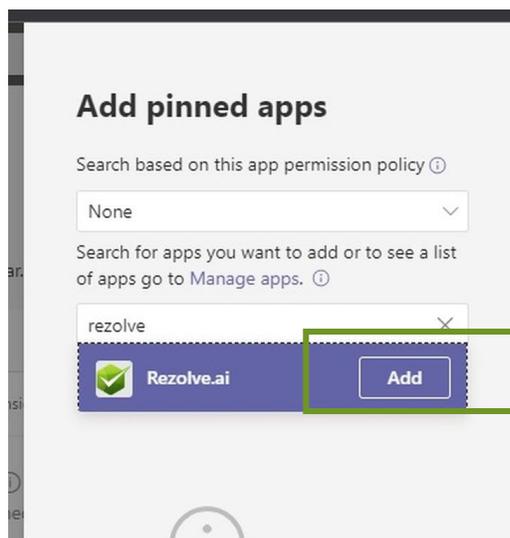
3. From the list select the relevant policy



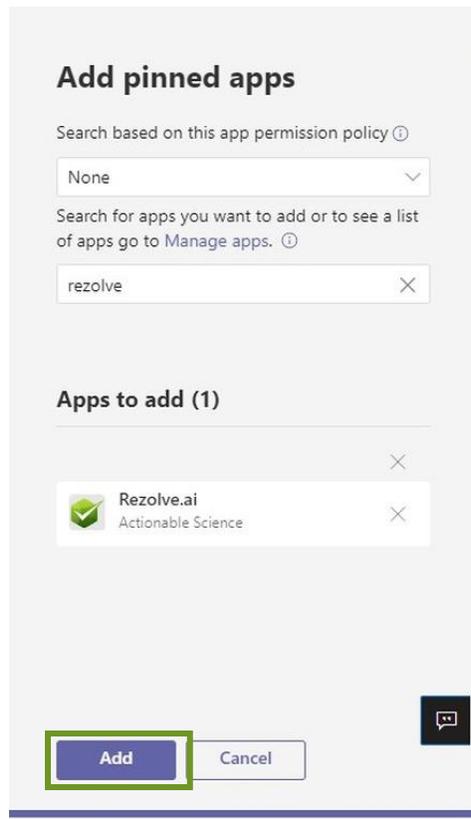
4. Under *Pinned apps* on the left, click **Add app**



5. Search for your Rezolve bot and click **Add** next to the app in the list



6. Click **Add** again



Your bot has now been pinned for those who have the selected policy assigned to them. If you want to move where it is in the list, simply select the app and then click **Move up** or **Move down**.

